Pre-Conference Workshops: Sunday, May 16, 2004
Conference: May 17 – 19, 2004
Radisson Hotel, Saskatoon, Saskatchewan

Invitation

The Planning Committee for the 2004 CES Conference, **Evaluation: A Co-operative Enterprise**, invites proposals for presentations of various types. Presentation modes include papers, posters, symposia, panels and workshops. We are particularly interested in presentations within our four conference themes:

1 – Working Intersectorally
More and more different sectors are working together to share expertise and resources. What challenges and opportunities arise during intersectoral evaluations? How are evaluation partnerships fostered? How are diverse interests addressed?

2 – Working with Diverse Populations
Evaluators require flexibility and skill to work effectively with culturally diverse populations. What sensitivities do evaluators need in such situations? What ethical issues are raised by such evaluations?

3 – Expanding Methodological Horizons
New conceptualizations, practices and technologies influence evaluation. What methodologies best foster evaluations that make a difference? What role (e.g. internet surveys) is technology playing in your evaluations?

4 – Building Evaluation Capacity
Building capacity can be implicit or explicit in an evaluation. What methods and procedures work best in building evaluation capacity? What is, or should be, the role of the evaluator in capacity building? What are essential conditions for successful capacity building? And what constitutes success?

Presentation Formats

1. Paper
Formal oral presentation of a paper. Papers will be grouped according to theme and topic. 20 to 30 minutes in length. A discussant may be present.

2. Poster
Appropriate for the visual presentation of evaluation findings or detailed information. Posters will be grouped by theme and topic. There will be designated poster viewing times when the author will be available for answering questions and discussing with conference participants.

3. Symposium
Consists of a number of oral presentations on a related topic or issue with a discussant to offer comments. The organizer acts as the session moderator and submits the proposal. Time limit for a symposium session is 90 minutes.

4. Panel
Panel sessions are less formal and intended to stimulate discussion and debate among panel members and the audience. Panel members first give brief position statements on the topic, followed by a round of discussion and reflection. The organizer acts as the session moderator and submits the proposal. Time limit for a panel session is 90 minutes.

5. Pre-Conference Workshop
Workshops are intended to provide a professional development forum for participants to enhance their knowledge and skills. Either half-(3 hours) or full-day (6 hours) workshop that include activities to engage participants in learning. May be at a basic, intermediate or advanced level.

Guidelines for Submitting Proposals

Presentation proposals must include the following information:
a) Title of presentation.
b) Names and affiliations of all presenters (and discussant for symposia); underline the name of the author who will be presenting the paper.
c) Complete mailing address, phone, fax and e-mail address of contact person or organizer.
d) Abstract (up to 150 words for a paper, poster or panel; up to 300 words for symposia or workshop).
e) Type of presentation: paper, poster, symposium, panel or workshop. Please indicate whether you would be willing to accept an alternative presentation format.
f) Conference presentation theme or themes addressed by your presentation.
g) Language of presentation.
h) For workshop presentations, please provide the following additional information:
* objectives of workshop
* content outline
* suggested length (3 hour or 6 hour)
* level of workshop (basic, intermediate, advanced)
* expected benefits to participants
* your experience in delivering workshops

Please note that overhead projectors will be provided. All other equipment must be supplied by the presenter, or ordered in advance at the presenter's expense. Guidelines for presentations / posters and requests for equipment forms will be provided with notification of acceptance. All presenters must register for the conference.

Please submit your proposal by e-mail, fax or mail to:
    Dr. Alan Ryan
    Curriculum Studies – College of Education
    28 Campus Drive
    University of Saskatchewan
    Saskatoon, SK S7N 0X1
    Phone: (306) 966-7579   Fax: (306) 966-7658   E-Mail: alan.ryan@usask.ca

Deadline for receipt of proposals is January 31, 2004. There will be no extensions past this date.

Check out the Conference website for details at http://c2004.evaluationcanada.ca/